

Romeoville Public Television®

27 Montrose Dr.
Romeoville, IL 60446
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Email us at: rptv6@yahoo.com
Visit our website: www.rptv6.org



Air Time/Play Out Request Form

Title of Program: _____

Name of organization/ individual: _____

E-mail Address: _____

Address: _____ **Phone:** _____

Completed By: _____ **Date:** _____

***** **Air Time/ Play Out Instructions*******

Play Out date desired: _____: While RPTV® will make every effort to accommodate the play out date requested, RPTV® reserves the right to set play out dates and times as RPTV® determines.

- 1.) All programs must be in VHS or DVD format.
- 2.) All programs are required to be clearly labeled with program title, leader time, and total run time of program; Hours:Minutes:Seconds
- 3.) All programs must be received 2 weeks prior to requested “Air” date.
- 4.) Any program that is not the property of the summiting organization/ individual must be accompanied by a release form from the organization/ individual (s) that have the right to ownership.
- 5.) All programming must meet the standards for quality and appropriate content set forth by the Federal Communications Commission.
- 6.) Program can not be commercial in nature.

RPTV® reserves the right to deny the broadcast of programs deemed inappropriate or not within standards as set forth by the Federal Communications Commission.

****Local Programming will take precedence and priority over non-local programs****

I accept these terms: _____ **Date:** _____

(Signature)